



St. Paul's Episcopal Church Vestry Meeting Minutes

Call to order

A meeting of St. Paul's Episcopal Church Vestry was held in the Chapter Room at St. Paul's Episcopal Church on Tuesday, February 22, 2017 at 7:00pm PT.

Attendees

Attendees included Fr. Maurico Wilson, Alice Brilmayer, Bill Davis, Yuri Sikkema, Irene Plunkett, Pam Kruse Buckingham, Mel Behrendt and George Strait and invited guest, Tom McGarrell.

Members not in attendance

Members not in attendance included: Sandra Anderson & James Kadleck

Old Business

Bradford trusts: 9.6 million dollars trust Virginia Bradford Trust is in the process of being distributed, out of this portion we get half a million.

The Nancy Bradford trust: the money that's coming from the house, they asked the court somewhere, over 600k, should be in our account sometime within the next week, it will be direct deposit.

Recommendation is that we should put it in our Merrill Lynch Investment portfolio. Bill moves that when the money comes in, we put it in our investment account. Alice seconds the motion. 7 Ayes, No Nays.

With all the work we're planning to do over the summer, we want to keep our investments liquid.

Fr. Wilson mentioned that the Bishop's office will be renting the upstairs office beginning March 1; the school is renting the other offices.

New Business

Sanctuary Parish Conversation - Irene Plunkett

We had a guest from Oakland Communities Organization and he helped us with some of the projects that are going on. What does it mean to become a sanctuary parish? We put together a statement of intent.

It can range from adopting a family or informing people of their rights. There are also ways in which people can be trained—for instance, to stand as a witness if someone is being deported or if they speak Spanish, they can act as a translator.

In terms of next steps if the Vestry can adopt this language that reasserts that we're a safe place. St. Paul's is not a place where we can house people. You can say you're a sanctuary, but ICE is going to do what they're going to do.

Some of this is symbolic, but it's symbolic in a meaningful way. There's also getting on the bus to Sacramento for Senate Bill, we could also use some education, maybe St. Paul's could be the site where we have educational sessions and trainings, whether it's Allen Temple or Kehilla Synagogue.

Tom mentioned that we should also keep in mind what kind of monetary costs we might incur so that we can budget for it.

Discussion ensued regarding how we define "sanctuary church" and the possibilities of such a decision.

Fr. Wilson expressed that once the Diocese of California becomes a sanctuary diocese, we will be part of that. Irene Plunkett motioned St. Paul's become part of the Diocese of California being a sanctuary diocese, George Strait seconded; 6 Ayes, 1 Nay, No abstentions.

Reports

Buildings & Grounds - Bill Davis

I have partial quotes from B.A. Morrison and Carl Cardell. The sexton's apartment will be in the range of 20k which will cover the oven and range, ventilation, mold issues. The concrete floor, the concrete in the courtyard, the new plumbing, the bike rack, the rail—those are going to be in the neighborhood of 30k. The facade outside will be around 80k by itself based on prior quotes that we had years ago. The roof—I don't have a good feel for how much that will be, I don't think it would be more than 50k to do this. I do know that we need to clean out all those downspouts. Carl Cardell mentioned that our oak doors are starting to rot out at the bottom and it's better to fix them now, there's also a leak in the church, we think the waterproofing on the outside wall is deteriorating and that will be around another 4-5k, they'll dig a trench there and do waterproofing and fill it back in. I also need to look into fixing the stained glass windows (vandalism).

A lot of this work will need to be in the summer-time. There will be an additional cost for fixing up the sexton's apartment because we will need to provide a place for them to stay. The contractors will be able to let us know how long the projects will take.

B.A. Morrison is saying it will take less than a month for everything on their list including working on the sexton's apartment. The Teevan quote was 101k and they did not itemize, they just gave me the bottom line.

Fr. Wilson said he would like us to be prepared to approve monies to be expended to get this done over the summer and we will choose a contractor at a later date. George suggested having an upper limit for what we approve. Bill suggested having a

rough idea of how much it will be and then add about 15%; we may go with multiple contractors for different projects.

Finance Report - Tom McGarrell

The full financial were reviewed and one thing mentioned - annual pledges to date, we have a 17k difference in the amount received compared to what has been pledged.

He reported that he requested from our Registered Financial Advisor a green portfolio and a blue portfolio. The green one is more conservative and the blue one is a little bit more aggressive, but the differences are not earth shattering.

Rector's Report - Fr. Wilson

Lent

We will have weekday daily services for Lent as well as two Lenten programs, one on Sundays after services and one on Wednesday evenings. We also have two children who will be baptized at the Easter Vigil this year.

We are also doing the Stations of the Cross on Fridays at 6:30 p.m. Chris Kula and I have been working on planning for Holy Week services.

Music

Chris Kula and I are talking about having a concert series where we host musical groups and charge at the door. Children's choir is part of that as well. Chris Kula and Guy de Chalus met by accident and had a discussion regarding funneling some of the more musically gifted students towards the church's children's choir. There's no vocal teacher in ASP at this point.

Absalom Jones/Richard Allen Celebration Service

The parish paid for all of the expenses and we will be billing the Diocese so that we can be reimbursed. We had over 300 people at the service.

Clausen House 50th Anniversary

They are looking for sponsors at different levels for their gala, for \$5k that would give us a table for 10. Being one of the founders of Clausen House, we should consider it.

Jazz Band

\$1,500 for the cost of the jazz band: \$1,000 is coming from the RDF and \$500 will be coming from the music fund.

Capital Campaign Feasibility Study - George Strait

George moves to let the Diocese to do a feasibility study. They would select a group of parishioners and have discussions. Pam seconds the motion.

One of the benefits is that it could help us understand structural issues around stewardship campaigns, this could help us better understand how to raise money.

Yuri discussed having an idea about why we're doing another capital campaign, what we will be using the money for, etc.

We present what sort of needs we have in terms of maintenance. How can we be more strategic about how to raise money?

It's an opportunity for self-study and we could learn about ourselves.

Discussion ensued about how to bring in new members as another option of how to raise more money. Also, discussion about the last capital campaign and how we can improve upon it in the future.

We would need to have the feasibility study begin soon (March) and conclude by April. They will come to the Vestry and we select who that small sample of people who we would interview.

We would also have to decide what sort of projects we would like to have parishioners evaluate.

6 Ayes, 0 Nays, 1 abstention.

Izabella Sempari Recommendation for Diaconal ordination - *Alice Brilmayer*

Alice moves that we recommend Izabella Sempari for Diaconal ordination, Mel seconded. All Ayes, No Nays.

Mia Gamboa assigned as assisting clerk for this meeting.

Adjournment

The Vestry meeting adjourned.

James Kadleck _____
Clerk of Vestry

3/28/2017 _____
Date of approval