



St. Paul's Episcopal Church Vestry Meeting Minutes

Call to order

A meeting of St. Paul's Episcopal Church Vestry was held in the Chapter Room at St. Paul's Episcopal Church on Tuesday, June 27, 2017 at 7:01pm PT. The meeting began with a call to order by Bill Davis, Jr. Warden. Prayer was led by Mo. Annie Pierpoint Mertz.

Attendees

Attendees included Fr. Mauricio Wilson, Mo. Annie Pierpoint Mertz, Sandra Anderson, Alice Brilmayer, Bill Davis, Irene Plunkett, Pam Kruse Buckingham, Mel Behrendt, Yuri Sikkema, James Kadleck, and invited guest, Tom McGarrell.

Members not in attendance

George Strait

Approval of the Minutes

Fr. Mauricio motioned the May 2017 Minutes of the Vestry meeting be approved as amended; Irene Plunkett seconded. All Ayes; No Nays

Bill Davis motioned the June 27, 2017 Special Minutes be approved; Alice Brilmayer seconded. All Ayes; No Nays

Old Business

Feasibility Study for Capital Campaign - Fr. Wilson reported for on behalf of George Strait

A big "Thank You" to Pam Kruse Buckingham for handling the in-pew part of the feasibility study, which is now complete. A special meeting will be scheduled for the vestry to hear the results of the feasibility study.

Parish Kitchen - Fr. Wilson

The new stove and freezer have been delivered and will be installed on Thursday, July 6th.

Sexton Relocation - Fr. Wilson

Fr. Wilson and Mia, Parish Administrator, have located a place to relocate the Sexton while repairs are made to the Sexton's Apartment.

Bradford Trust - Fr. Wilson

\$660 from Nancy Bradford Trust has been received and transferred into the investment account. We are still waiting to receive the proceeds from the Virginia Bradford Trust.

Reports

Buildings & Grounds - Bill Davis

Bill reported we have received a bid on the Sexton's apartment repairs. The contractors will be on campus July 6th to review the apartment before beginning work.

The façade outside the choir room repair has begun. Good news is it mostly façade damage and not structural.

Estimates for the church floor, stained-glass windows and doors have been received. The concrete repairs of the courtyard will begin mid-July and should take two weeks to complete.

Upstairs bathroom and parish office kitchen repairs have been completed.

Finance Report - Tom McGarrell

The full May financials previously distributed were reviewed. A review of the P&L Statement shows we are running a larger deficit than budgeted. Pledges are still down and plate is under when compared to previous years. Our investment income is behind budget. However, we assumed the Bradford Trust funds would have already been deposited by this time. Additionally, our RIA switched us from a green to a blue level portfolio, and we are awaiting to see the results of the transition. Our Oil & Gas leases are back to budget targets.

Stan Stidham's estate produced \$8,000 insurance policy and \$325 from the consignment sale. There were approximately \$1500 in expenses to close his estate.

Rector's Report - Fr. Wilson

Fr. Wilson reported that Sandra Anderson has accepted the request she become the Treasurer of the Vestry. Mel Behrendt motioned that Sandra Anderson become the new Treasurer of the Vestry; Pam Buckingham seconded the motion. All Ayes; No Nays.

Fr. Wilson extended a huge thank you to Tom McGarrell for his many years of service as the Treasurer.

Fr. Mauricio also reported on the St. Paul's Summer Schedule. He will be on vacation and sabbatical through the months of July and August. Mo. Annie will be covering Rector duties during this time. She will be on vacation during month of July. Mo. Ann Jensen and Fr. Christian will cover priest duties during periods of vacation for Fr. Mauricio and Mo. Annie.

St. James Partnership: We continue our partnership with St. James Parish. Izabella Sempari is serving her Deaconate at St. James. Fr. Wilson is still responsible for the ministry of St. James and he will be there during the Sundays in the month of August.

Fr. Mauricio led a discussion regarding the choir salaries. Additionally, volunteers are invited to come sing in choir during the summer.

Adjournment

The Vestry meeting adjourned at 8:29pm with a prayer by Fr. Wilson and a blessing by Mo. Annie Pierpoint Mertz.

The next Vestry Meeting will be held at 7pm, Tuesday, 9/26/17, in the St. Paul's Chapter Room.

James Kadleck

Clerk of Vestry

9/26/17

Date of approval