



St. Paul's Episcopal Church Vestry Meeting Minutes

Call to order

A meeting of St. Paul's Episcopal Church Vestry was held at St. Paul's Chapter Room on Tuesday, Sept 27, 2016 at 7:17pm PT. The meeting began with a prayer led by Fr. Wilson.

Attendees

Attendees included The Rev. Dr. Mauricio Wilson, Liz Hook, Alice Brilmayer, Bill Davis, Tom McGarrell, James Kadleck, George Strait and Saundra Anderson (via phone).

Members not in attendance

Sharon Pilmer and Yuri Sikkema

Approval of minutes

The June 2016 Meeting Minutes were approved; with modifications by Tom McGarrell.

Approval of minutes motioned by Tom McGarrell and seconded by Bill Davis. 8 Ayes, No Nays.

Unfinished business

Non Action Items

Fr. Wilson reported on the Bradford trusts: The Will of Virginia Bradford is being contested. Nancy Bradford's estate is in probate.

Reports

Buildings & Grounds

Bill Davis reported that he met with Teevan on July 13, 2016 to go over the maintenance which needs to be done. He provided a copy of the proposal for exterior and interior selective restoration on health and safety matters. This proposal has an estimate for the patching of the church floor. Bill reported that he obtained an estimate to replace the whole floor of the church that doesn't include the storage of pews and not accounting for obstructions under the floor to approximately \$100k. Alice Brilmayer has requested the proposal be itemize for cost. Bill Davis has reported he is working to get two more estimates.

Sexton's Apartment refrigerator, stove, vent hood, ventilation system all need to replacement or repair. Bill is seeking an estimate to repair and restore the apartment.

Bill requested authorization to provide Solar City access to our financials to prove the church's solvency. George Strait motioned the authorization and Alice Brilmayer seconded the authorization. 8 Ayes, No Nays.

2016 Pledge Drive

George Strait reported regarding the annual pledge campaign. This year's theme is "Light up the World." The campaign drive is 6 weeks with the Ingathering on November 13, 2016.

Finance Report

Tom McGarrell provided the June and July 2016 financials for review and reported on the August 2016 financials, check register and investment portfolio. We need to be aware of the deficit. Tom also reported on Merrill Lynch, the parish new registered investment advisor. The principle for our team at Merrill Lynch will be meeting the Vestry in October 2016.

Rector's Report

Fr. Wilson reported we have three seminaries this year, Tamara Tucker, Jennifer Nelson, Kim Britain. Senior Center Without Walls has moved. DioCal, Episcopal Senior Services, and St. Paul's Episcopal School will be moving into the vacated spaces. The parish is obtaining a fair market value rental estimate.

Focus of 2016-17 Program Year

Rector said that he has asked the clergy to think about to the coming program year in terms of three words: worship, formation and service. He would like the vestry to take some time and reflect on this also. As a church, we are a worshipping community that wants to serve not only each other, but the wider community. We could have 100 concerts, but if we aren't looking at this as a worship community and what makes us who we are, then we are just a concert hall. I am working with the clergy on worship initiatives. Mother Pierpoint-Mertz is working with the FaithQuest volunteers to renew youth faith formation.

Three of our members will be stepping down from the Vestry: Tom, Liz and Sharon. The Rector encourages everyone to think about possible candidates who could fulfill this role.

Tom reported that we approved Uber drivers for Katie Nutting. Alice mentioned that the We Care ministry has been driving Maggie Britton to and from church.

Executive Session

The Vestry entered Executive Session at 8:23pm and exited at 9pm.

Adjournment

The Vestry Meeting was adjourned at 9:01pm with the Rector leading the group in a closing prayer.

James Kadleck

Clerk of The Vestry

10/25/2016

Date of approval