



St. Paul's Episcopal Church Vestry Meeting Minutes

Call to order

A meeting of St. Paul's Episcopal Church Vestry was held at St. Paul's Chapter Room on Tuesday, December 20, 2016 at 7:00pm PT. The meeting began with a prayer led by Fr. Wilson.

Attendees

Attendees included The Rev. Dr. Mauricio Wilson, Liz Hook, Alice Brilmayer, Bill Davis (phone), Tom McGarrell, James Kadleck, George Strait, Sharon Pilmer

Members not in attendance

Sandra Anderson and Yuri Sikkema

Approval of minutes

The November 2016 Meeting Minutes were approved with modifications motioned by Liz Hook and seconded by Alice Brilmayer 7 Ayes, No Nays & 1 Abstention.

Unfinished business

Non-Action Items

Bradford Trust - The Nancy Bradford Trust & Virginia Bradford Trust status were discussed. There are a group of smaller beneficiaries contesting the Will.

The Seminarians Room: The additional space is still available. St. Paul's Episcopal School's budget has been approved for next year. Fr. Wilson anticipates a discussion with the school on use of the space.

Reports

Buildings and Grounds

Bill Davis reported on the Sexton's apartment project. He setup a meeting with contractors for estimates to do the work and one was a no show. Bill will contact a company that the school uses.

2016 Pledge Drive

George stated the annual pledge drive went well. Currently we have 67 pledging units with \$175,322. Follow-up letters were sent out today.

Finance Report

Before the meeting Tom provided the October 2016 financial for review. We have a projected deficit of \$126,583. The balance sheet, check register, and investment account were all reviewed. Tom further reported that he had an end of year call with our Registered Investment Advisor at Merrill Lynch. He informed them the new vestry would be coming in and needs to make the decisions for goals and asset allocations.

Tom also moved that the parish match contributions to Nets project, Liz Hook seconded. 5 Ayes; 2 Nays; 1 Abstention

Rector's Report

David Farr Memorial date has not yet been set yet.

The 2017 Annual Meeting is scheduled to occur on January 15, 2017.

The 2017 Annual Vestry Retreat has been scheduled for 3 days on January 27-29 at San Damiano Retreat Center in Danville, CA.

Executive Session

The Vesty entered in to Executive Session at 7:32pm and exited at 9:04pm.

New Business

Liz moved the vestry slate of nominees to the vestry: Mel Behrendt, Pam Buckingham and Irene Plunkett for presentation at the annual meeting, George seconded. All Ayes; No Nays

Tom McGarrell motioned we approve the 2017 budget with and anticipate gross income of \$402,809, total expenses of \$504,345 and a deficit of \$101,536, Liz Hooked seconded; All Ayes; No Nays

Fr. Wilson would like to express much gratitude to Liz, Tom, and Sharon their years of service on the Vestry.

Adjournment

The Vestry Meeting was adjourned at 9:11pm with the Rector leading the group in a closing prayer.

James Kadleck
Clerk of The Vestry

3/28/2017
Date of approval