



St. Paul's Episcopal Church Vestry Meeting Minutes

Call to order

A meeting of St. Paul's Episcopal Church Vestry was held St. Paul's Chapter Room, St. Paul's Episcopal Church on Tuesday, February 23, 2016 at 7:03pm PT. The meeting began with a prayer led by Fr. Wilson.

Attendees

Attendees included The Rev. Dr. Maurico Wilson, Liz Hook (Sr. Warden), Bill Davis (Jr. Warden), George Strait, Yuri Sikkema, Alice Brilmayer, Sharon Pilmer, Tom McGarrell, and James Kadleck. Sandra Anderson joined via phone.

Members not in attendance

Members not in attendance included: None, all present.

Approval of minutes

January Meeting Minutes (Meeting from the Vestry Retreat) were approved: Sharon Pilmer motioned approval; Bill Davis seconded the motion. All Ayes; No Nays.

Unfinished business

St. John's Passion

The Vestry discussed the budget for the St. John's Passion that would be coming from the David Farr Music Fund. The final budget will be provided to Fr. Wilson. There will be another update at the next meeting of Vestry. The advertising for the event was also discussed.

Deacon Stipend

The stipend for Arch Deacon Carolyn Bolton was discussed.

December Minutes

The December 2015 Minutes still need to be approved. James Kadleck will get them from Mary Wells.

Deficit

The Vestry will discuss the budgeted deficit during a later meeting.

Reports

Building and Grounds Report

The committee needs to meet. Bill will be scheduling soon.

St. Paul's Episcopal School Facilities Committee met. Bill participated on behalf of the church. The school office space lease will be expiring soon and they are proactively looking to find a new space.

The roof playground needs to be repaired. The school will be obtaining estimates for this. The church will need to pay a portion of this cost per contractual agreements.

The center rail on the front steps, pews ongoing maintenance, and St. Paul's sign were discussed.

The curtain over the west face of the church was discussed. The old quote was discussed. Fr. Wilson will locate the discussion/estimate. Bill will review the old estimate and seek an updated quote for the Vestry to consider. This repair was included as part of the Capital Campaign and there are funds available.

Finance Report

The YTD budget, P&L, Balance sheet, and check registry were reviewed and discussed.

The Morgan Stanley statement was reviewed and discussed. This month's value was down due currently Market conditions.

Nelson Capital is no longer accepting new clients. This leaves us firm back to searching a Register Investment Advisor. Tom will be working to find someone. He is seeking suggestions in addition to the other firms suggested.

Rector's Report

The Parochial Report was discussed and reviewed. Liz Hook motioned we approve the report; Tom McGarrell seconded the motion. All Ayes, No Nays. The document was signed by Clerk of the Vestry, Treasurer of the Vestry and the Rector of the Vestry.

The Delegate / Alternates still need to be determined to bring our parish to full presentation. We need two more Delegates and one more Alternate.

Fr. Maurico has been appointed to the City of Oakland Police Review Board by the Mayor of Oakland. The term will be three years. The swearing date is Thursday, February 25, 2016.

New business

Music Director Search (George Strait)

Application period ran from December 15 - February 15. There were 18 applicants from 3 countries and 5 states. Advertised in 10 different websites. Search Committee has met and made an initial cut to 6 people. The international applicants could not be considered because they needed full-time work to obtain a visa. Even with advertising extensively, no women and no people of color applied. Interviewing will begin in March. Clarification was given on issues such as salary, relocation expenses, the organ, and strengths and weakness of our parish. A review of the whole process was also provided.

Nametags (Tom McGarrell)

The nametags have been updated. We really need additional people to step in and assist with the nametags and Welcoming. The discussion of creating a Rota for Vestry members participating with nametags and Welcoming.

Welcoming Ministry

The Welcoming Committee is being led by Tyson Casey. Tyson and Mother Ann Jensen participated in an event that addressed Welcoming. The process is slow, but moving forward. The committee met on Thursday, February 18, 2016.

Prayers of the People

A discussion occurred surrounding the Prayers of the People mostly coming various places. Fr. Wilson explained it represents the “prayers from the people”.

Mystery Worshipper

St. Paul’s received a positive review. The mystery worshipper stated they are seeking a home church and planned to return to St. Paul’s again.

New Comer Dinners

We need to plan to have these again. Maybe every other month.

Adjournment

The Vestry meeting was adjourned with a prayer at 8:32pm PT

James Kadleck

Clerk of the Vestry

March 22, 2016 by Vestry

Date of approval