



# St. Paul's Episcopal Church Vestry Meeting Minutes

## Call to order

A meeting of St. Paul's Episcopal Church Vestry was held at St. Paul's Chapter Room on Tuesday, June 28, 2016 at 7:06pm PT. The meeting began with a prayer led by Fr. Wilson.

## Attendees

Attendees included The Rev. Dr. Mauricio Wilson, Liz Hook, Alice Brilmayer, Sharon Pilmer, Bill Davis, Yuri Sikkema, Tom McGarrell, and James Kadleck

## Members not in attendance

George Strait and Sandra Anderson.

## Approval of minutes

The May 2016 Meeting Minutes were approved; with modifications by Alice Brilmayer. Approval of minutes motioned by Liz Hook and seconded by Alice Brilmayer. 8 Ayes, No Nays.

## Unfinished business

Fr. Wilson reported that a music director has been selected: David Montgomery. He has signed the contract and he will be coming to the next two Complies. Fr. Mauricio wants to express gratitude to the music director search committee. It was six arduous months of meeting, deliberating and discussing. Pray for our incoming music director. He will be here beginning August 1, 2016.

Senior Center Without Walls has not yet moved. We know that they will leaving by October 21, 2016. Tom McGarrell asked about having Trish Grima to have someone appraise the spaces. Fr. Wilson mentioned that we should take the blueprints out of the safe so we can look up the square footage. The Bishop is still very interested in the space but we will give him his due time.

## Non Action Items

Fr. Wilson reported on the Bradford trusts: we are beneficiaries on two trusts and one will and testament. The attorney said this process will take at least six months.

Tom McGarrell reported that we have signed and returned documents to the new financial advisor and we have additional paperwork to sign. He invited her to come to the Annual Parish Meeting to speak to the parish in 2017.

## Reports

### Buildings & Grounds

Bill Davis reported that he has appointment with Teevan on July 13, 2016 to go over the maintenance which needs to be done. He is concerned about the lack of potable water in the sacristy and the bride's bathroom. There is no back flow preventer on the irrigation system and that is a cause for concern. From a public health point of view, this is not acceptable.

Rector reported that Ben, the owner of Teevan, has been invited to present to the Vestry in September.

### Finance Report

Tom McGarrell reported that the gas & oil lease has not submitted checks for the last two months. He also reported regarding plate donations. We went from \$11k in 2012 rose to \$23k over the years (as of end of first quarter of those yrs). Now we have crashed back to \$10k.

### Rector's Report

Fr. Wilson reported he went through East Bay Restaurant Supply to find a stove. There was another one that was maybe about half the price, but it didn't have a convection oven. Sharon reported that the old stove is circa WWI. Tom recommended that we sell the old stove. James asked whether the cost of the new stove cover installations and Fr. Wilson said that he would find out. Alice pointed out that the cost doesn't include sales tax which is significant with a high price item. Bill motioned that we authorize a cap of \$9,000 for the new stove, Sharon seconded it. 8 Ayes, No Nays.

### *Focus of 2016-17 Program Year*

Rector said that he has asked the clergy to think about to the coming program year in terms of three words: worship, formation and service. He would like the vestry to take some time and reflect on this also. As a church, we are a worshipping community that wants to serve not only each other, but the wider community. We could have 100 concerts, but if we aren't looking at this as a worship community and what makes us who we are, then we are just a concert hall. I am working with Mother Pierpoint-Mertz and Mother Jensen on worship initiatives. Mother Pierpoint-Mertz is working with the FaithQuest volunteers to renew youth faith formation.

Three of our members will be stepping down from the Vestry: Tom, Liz and Sharon. The Rector encourages everyone to think about possible candidates who could fulfill this role.

Tom reported that we approved Uber drivers for Katie Nutting. Alice mentioned that the We Care ministry has been driving Maggie Britton to and from church.

**Adjournment**

The Vestry Meeting was adjourned at 8:23pm with the Rector leading the group in a closing prayer.

James Kadleck  
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Clerk of The Vestry

9/27/2016  
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Date of approval