



St. Paul's Episcopal Church Vestry Meeting Minutes

Call to order

A meeting of St. Paul's Episcopal Church Vestry was held in the Chapter Room at St. Paul's Episcopal Church on Tuesday, September 26, 2017 at 7:00pm PT.

Attendees

Attendees included The Rev. Dr. Mauricio Wilson, The Rev. Annie Pierpoint Mertz, Sandra Anderson, Bill Davis, George Strait, Irene Plunkett, Alice Brilmayer, Yuri Sikkema and Mel Behrendt

Members not in attendance

Pamela Buckingham and James Kadleck

Approval of the Minutes

June 2017 minutes were approved. Approved by Bill Davis, seconded by Sandra Anderson.
All Ayes, No Nays.

Old Business

Bradford Trust - Fr. Wilson

\$1,570,000 bequest currently in a restricted fund

Feasibility Study for Capital Campaign

Rector said the Diocese recommended a capital campaign: small and very clearly directed with transparency. Thoughts on the capital campaign: Alice said that we should not be doing a capital campaign at the same time that we are running a stewardship campaign. Rector pointed out the value of transparency; he said the earliest we could consider a capital campaign launch would be in February. We can't report on what everything has cost until everything has been done. Mel brought up that some people had bad experiences with the last campaign.

Sandra brought up the idea that parishioners might expect that some of the money for our projects come from fundraisers, she said she'd be willing to chair a fundraiser. Rector reported that Tom McGarrell asked Christ Church Alameda how many volunteers he would need to put together a crab feed and he realized that we wouldn't have enough volunteers (same with the rummage sale).

Rector suggested that we can announce at some point that we may need to a fundraiser to fix the roof as an example (the need is there and we know that the money needs to come from somewhere). Alice said she thinks we need a lot more discussion to come to a decision on the capital campaign. Rector pointed out that we would also need to decide whether to let the Diocese lead it or not.

Reports

Buildings & Grounds - Bill Davis

Junior Warden reported that there was a lot of work going on during the summer which started later than he would have preferred. He explained that the drains had to be redone on the exterior of the church.

Some of the other changes are that Kardell put in a larger concrete pad, they did a few more doors as well as kick plates at the bottom of the doors so they will last longer. Bill reported that overall the work on the sexton's apartment was done on time but they needed to repair an additional leak in the bathroom and the carpet is almost finished being installed which is the last thing that needs to be completed.

The windows will be replaced on the facade and they will also be patching the floors in the church. All of the plexiglass on the stained-glass windows has been replaced.

Finance Report - Sandra Anderson

Treasurer explained that she and Father Mauricio are in the process of putting together a preliminary budget for the coming year. Rector said that they have a preliminary budget in time for October Vestry Meeting, so that the Vestry can reviewed it prior to November Vestry Meeting discussion.

George approved treasurer's report, Bill seconded it. All Ayes, No Nays

Allocation of Bradford trust: Sandra said that we probably need to decide how we plan to allocate these funds. George proposed that we are more specific (give a definition) for each bucket. Mel pointed out that giving \$150,000 to outreach may not be well received by the parish. Father Mauricio said that this money will be in a fund, will not be accessible and the vestry can decide which projects they would like St. Paul's to support.

Rental policy: Sandra pointed out that the rates St. Paul's charge have remained the same for 5+ years. She proposed a 2.5% increase, and the Vestry decided to increase them 5%. The Vestry also decided to change the holding deposit discussion for a later meeting.

Sandra motioned a 2.5% per year (Vestry discussed and changed to 5% per year) increase for all events, George seconded. All Ayes, No Nays.

Rector's Report - Fr. Wilson

Father Mauricio, Deacon Carolyn and Josh are going to Haiti for four days. They are leaving on November 5 and are requesting school supplies to give to the children. They are hoping to partner with domestic schools to help.

The Rev. Sempari is almost completely approved for ordination on, Saturday, December 2.

We will continue in a relationship with St. James Oakland.

SPES is considering a marketing and rebranding project which may include the name of the school which would have implications.

Rector is now on board for CDSP and NAES but not the Citizen's Police Review Board.

Adjournment

The Vestry meeting adjourned at 9:00 p.m. with a prayer by Fr. Wilson.

The next Vestry Meeting will be held at 7 p.m., Tuesday, October 24, 2017, in the St. Paul's Chapter Room.

Minutes taken by Parish Administrator for Clerk of Vestry, who was not able to attend meeting.

James Kadleck

Clerk of Vestry

10/24/2017

Date of approval